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Cathy

From: Stewart, Hazel on Thu, Apr 6, 1995 3:29 PM
Subject: R&D Strategic Planning Meeting
To: Bickett, Joe; Burnley, Harold; Carboni, Judy; Carchman, Rich; Cox, Richard; Ellis, Cathy; Grubbs, Harvey; heretick@mailhost; Houghton, Ken; Lilly, Cliff; Lively, Ron; Myracle, Jim; Whidby, Jerry
Cc: Alison, Jo; Autry, Debbie; Bugg, Joy; Kanipe, Becky; Menier, Jeanne; Morris, Gloria; Opocensky, Margaret

It is necessary to schedule an 8:30-5:00 meeting as early as possible in May in order to meet the June deadline for the 1996-2000 Strategic Plan. The dates we have to work with are as follows:

May 2, 10, 11 or 12

Please let me know by Monday if your schedule can be arranged for one of these days by indicating your 1st and 2nd choice.

Thanks

Hazel

Note for Ellis, Cathy

From: Ellis, Cathy
Date: Fri, Apr 7, 1995 2:30 PM
Subject: RE: Messages
To: Allison, Jo

I cannot make the EERTF meeting on Monday. Please note the lunch with Kunos that is on my calendar(computer). Please let Dave know - I spoke with Ewan here and we both think we should postpone the meeting until after the OMT meets on Wednesday. Apparently, there will likely be some decision by the OMT as to how to proceed.

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